Minutes of the GBR Alpine & Telemark TD Forum meeting held at the Van der Valk Hotel, Brussels on 3 November 2019

No	Item	Action
1	**Present:** Adrian Pery (AP) Chair; David Manns (DJM) Deputy Chair; Ross Anderson (RA); Taryn Archbold (TA); Mark Berry (MB); Susie Berry (SB); Ingrid Christopherson (IC); Lloyd (Dippy) Diprose (LD); Tim Fawke (TF); Andrea Grant (AG); James Heaton (JH); Kirsty Hope (KH); Simon Horn (SH); Steve James (SJ); Lloyd Jenkins (LJ); Christophe Lemeire (CL); ; Richard Love (RL); David Mansfield (DSM); Derek Metters (DGM); John Poole (JP); Shell Quaile (SQ); Elke Roels (EK); Jez Spring (JSp); Jenny Shute (JS); Paul Trayner (PT).	
2	**Apologies:** Julian Adams (JA); Tristan Cole (TC); Richard Dawe (RD); Jamie Davies (JD); Richard Ellis (RE); Logan Tannock (LT); Gwyneth Watson (GW); Kevin Webb (KW).	
3	**Minutes of 11 May 2019 Meeting** The Minutes were approved as a true record.	
4	**Matters Arising not already on Agenda** **4.1 Race officials Training – Update on competency framework**. No changes on TD side, having already dispensed with RWT. TF and LJ confirmed current state of SE training, PT confirmed that SSS are working in conjunction with SE towards a single database/record and common training material. This is on-going work with a target to badge as 'British' and eventually to be able to mandate 'qualified' people for key roles. There may need to be a data sharing agreement to cover data protection. **LJ** to follow up with Andrew Hjort and JA. **4.2 Terms of Reference GBR and Lowlands Commissioner** AP summarised progress, continuing to work on reconciling differences in expectation across the different groups/bodies involved. **4.3 Hosting of GBSKI and Calendar**. AP re-iterated that for practical reasons both GBSKI and Calendar system remained under personal ownership by DJM and TC respectively, and Forum had already agreed that running costs would be covered by the Forum. AP confirmed that DJM had handed over to AP and GW a document providing access and basic technical information to GBSKI to avoid 'single point of failure' should DJM be unable to continue. **DJM** to check that there would be no problems with ownership of domain and hosting in this situation. **4.4. Central file system** Dropbox file sharing working. **AG** follow up any progress with GBS on use of central file system. It was agreed that this item did not need to remain on agenda. **4.5. First Aid at [Summer] Events** DJM outlined the proposed change in rule 13.3 in B(A)CR II that was intended to clarify the provision of medical cover dedicated to the competition. This proposed change included some alterations to the EMA Forms. After a wide-ranging discussion over appropriate levels and differences in requirements for different venues and competition types, it was agreed that a working group was required to take this further. Remit is to review current documents, identify minimum standards of medical	**LJ** **AP** **DJM** **AG**

	cover for various types of races and report back to the next meeting. Working group to comprise AP, RA, PT, LJ, JS, RL. **4.6 Homologation Standards.** DSM outlined some of the issues arising from the gap between the security installations required by slope homologation (generally defined for World Cup) and what is appropriate or feasible for other levels of competition. This affects more than just British races - FIS are aware of the problems and working towards a resolution. AP confirmed that as things currently stand, all competitions should include the security installations as described by the homologation document. TDs need to make early contact with ROCs to reiterate this, and work with Jury, ROC and resort towards ensuring this happens. If for any reason this is not possible, or if security measures beyond those stipulated in the homologation are installed, this must be recorded in both a Jury minute and the TD report, the latter to provide information to DSM to take back to FIS to inform their discussions. DJM to update template for 'competition notification' email that goes out from AP, to include information about homologation requirements.	**AP, RA, PT, LJ, JS, RL** **All TDs** **DJM/AP**
5.	**Reports from Delegates** **5.1 GB Snowsport** See written report. **5.2 UKAFWSA** See written report. **5.3 SSE** See written report. **5.4 SSW** See written report. **5.5 SSSc** No written report. *There is still a need for a link with SSSc.* **5.6 British Championships** See written report. **5.7 Telemark** No written report, AP reported 'business as usual'. **5.8 Finance** SJ confirmed that there was no need at present to consider increasing calendar fees, and that some long-standing arrears are finally being cleared.	**AP/PT**
6.	**Timing and Calculations** **6.1 Timing & Calcs SC** See written report. DJM highlighted once again the rule changes agreed in May that those who have not renewed in time to be included on the current seed list would race with 999 points until the following seed list is published. DJM further commented that an additional BASS list will be published shortly before the first competition to minimise potential issues. One-page document supplied in TD Dropbox, TDs encouraged to work with ROCs to remind them of this change, particularly for races at the beginning of the season. DJM to compose text to be added to the template for the emails that AP sends out to ROCs via GBSKI.	**All TDs** **DJM**

	6.2 Telemark seeding No change, seeding continues to be operated by TM group.	
7.	**FIS Matters** **7.1 Update** DSM welcomed the development of new FIS TDs, although highlighted a need to discuss the appropriate size of the GBR FIS TD group. DSM, AP and JA to review this. JS reported that Y&C are likely to see a proposal tabled in Spring to reverse the age group changes for children. **7.2 Safety & Medical Matters** JS summarised recent discussions regarding management of incidents of catastrophic bleeding and the actions required should this situation be encountered. **7.3 FIS ICR** DSM reported that latest Precisions included many small details but that the key points had been covered in the Update Seminar.	**DSM, AP, JA**
8.	**British TD Matters** **8.1 Contact List** Circulated via Dropbox, please inform Chair of any changes. **8.2 Resignations** AP reported that Ian Roberts had retired to focus on other activities. AP expressed thanks to Ian on behalf of the Forum for his many years of service to the sport. The Forum agreed that Ian should be awarded Emeritus status. AP also reported that Sid James had retired after many years contributing to the sport, for which the Forum proffered its thanks. **8.3 Candidate and Aspirant TDs and Mentors**	**All**
	Andy du Plessis — Still 'in date', IC to attempt to make contact to determine future prospects/plans.	**IC**
	James Heaton — Ratified as GBR TD having completed exam and practicals.	
	Tris Cole — Passed FIS examination last year although intended practical cancelled as competition did not take place, progression should continue via FIS processes this Winter.	
	Shell Quaile — Passed FIS examination, progression now via FIS processes.	
	Elke Roels — Written examination passed November 2019, ER to contact JA to discuss arrangements for practicals. [MB mentor]	**ER**
	Ross Gardner — Written examination passed November 2019, RG to contact JA to discuss arrangements for practicals. [PT mentor]	**RG**
	Taryn Archbold — Accepted as Aspirant. Needs additional experience on T&C. DSM appointed as mentor with input/support from DJM on T&C.	
	Kirsty Hope — Accepted as Aspirant. Needs additional experience on T&C. RA appointed as mentor.	

	8.4 Sanctions and TD feedback Need to act on those who continue in course having knowingly committed a fault. A range of sanctions are available. Any such action to be included on TD Report so that trends and repeat offenders can be identified. Topic of ability of T&C personnel was discussed. It was agreed that this was largely an issue for ROC to select appropriate people for roles, but TDs can support, or mention availability of training where we see issues. Onus is on CGs to ensure progression of appropriately trained T&C to supplement the current very small group of experienced people. **8.5 Child protection, Disclosures & Injury** No new issues were reported. **8.6 Assessment, Competency and Currency** Nothing to add. **8.7 TD Expenses** No issues arose, system is working. **8.8 Sub-committee roles** AP to update list to include new TDs. AP reminded all TDs of the need to contribute to discussions in a timely manner within their SC when they arise so that the Forum can conduct its business effectively.	**All TDs** **AP**
9.	**British Calendar and TD Appointments** **9.1 GB Calendar update** AP proposed removal of requirement to upload insurance document from calendar application as no-one has, at that time, an insurance document pertinent to the date of the competition itself. Replace with tick-box for applicant to acknowledge that insurance is a requirement and evidence will need to be presented to TD in due course. AP to discuss with TC to make this change. **Agreed** **9.2 Definition of Calendar Organisational Boundaries** No discussion. **9.3 Assignments** Assignments completed via the online allocator, although it was noted that there were several instances of doubling-up with cancelled applications, and several that had not reached the final stage of Forum approval so did not appear on the allocator. AP to follow up discrepancies/issues with TC to ensure that allocation table can be completed. Ambition Children JH Anglo-Scottish LJ Evolution Speed DGM Ex Pipedown LD Ex Telemark Titan JD RAF Champs DGM Ex Spartan Hike SH Lecht DJM Navy Champs JP Welsh Champs RE Ex Lions Challenge JSp British Schoolgirls RD	**AP/TC** **AP/TC**

	British Schoolboys DGM ISSSC Telemark JD ISSSC Alpine TC English Champs PT Cairngorm SB Scottish Children TF Aiglon Cup DGM &RE Interschools DGM & SJ Scottish Alpine Champs DSM British Children PT	
10.	**Rule Changes** **10.1 BCR** A paper was circulated showing proposed rule changes. Agreed with minor changes to be circulated post-meeting. **10.2 BACR** A paper was circulated showing proposed rule changes. Agreed with minor changes to be circulated post-meeting. **10.3 UK AFWSA Rules** A paper was circulated with the request for continued dispensation for skis, this request was granted. **Agreed** **10.4 Telemark rules** A paper was circulated showing proposed changes to TICR. **Agreed**	**RA** **RA**
11.	**Other items** **11.1 Format of May meeting** It was agreed that Spring meeting as currently constructed was still required, and attendance by all Forum members was expected. Allowance would be made for attendance by video for those with air travel only options. **Agreed** **11.2 Dates of meetings** Potential for moving either meeting to enable greater attendance was discussed but it was agreed that little was to be gained by altering current practice. **11.3 BARTS definition of start order** Covered under Rules.	
	11.2 Dates of Next Meeting 2 May 2020 : English Midlands, venue TBD by AG (note change from original proposed date) 13/14/15 Nov 2020 : English Midlands, venue TBD by AG	**AG** **AG**